



**GOVERNMENT OF SINDH
INFORMATION SCIENCE & TECHNOLOGY
DEPARTMENT**

JOB DESCRIPTION OF OFFICERS

NAME OF POST	JOB DESCRIPTION
SECTION OFFICER GENERAL	• Establishment of the employees of IT Department. • Appointment/ Promotion cases. • ACRs Record. • Personal Files/ record. • Establishment of Sindh Digital Technology Board • Appointments of MP scale positions. • All matters related to SIFC • All matters of Sindh HEC, NED, SEDF and STEVTA. • Any other business assigned by the Competent Authority.